

**Minutes of Regular Session Meeting
The Board of Education
Summit Hill District 161**

January 18, 2023

Amended June 7, 2023

The closed session meeting was held January 18, 2023, beginning 6:30 pm at the Administrative Center.

The meeting was called to order at 6:34 pm. Members in attendance were: President Stacey Borgens, Jim Martin, Trudy Sturino, Stefanie McCleish, Katie Campbell and Amy Berk. Member absent George Leonard. Others in attendance was: Dr. Paul McDermott.

Adjournment to Closed Session

Closed Session

A motion was made by Mr. Martin and seconded by Mrs. McCleish that the Board of Education go into closed session as printed and publicly posted on the agenda (Personnel Matters and Litigation Matters). Roll Call Vote: Mr. Martin aye, Mrs. McCleish aye, Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Return to Open Session

A motion was made by Mr. Martin and seconded by Mrs. Sturino that the Board return to open session. After a voice vote the motion carried. The time was 6:58 pm.

The regular session meeting of the Board of Education of Summit Hill District 161 was held January 18, 2023 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Stacey Borgens, Secretary, Jim Martin called roll. Members in attendance were: Stacey Borgens, Jim Martin, Stefanie McCleish, Trudy Sturino, Katie Campbell and Amy Berk. Member absent: George Leonard. Others in attendance were: Dr Paul McDermott, John Snipes, Leslie DeBoer, Julie Stearns and community members.

Summit Award

Dr. McDermott presented the Summit Award to Indian Trail Custodian Ed Johnstone.

Freedom of Information Request

A FIOA request was made by Sheri Reid, SmartProcure and was completed in the appropriate timeframe.

Public Comments

A public comment was made by Carrey Bunda.

Approval of Consent of Agenda

Mrs. Borgens read the items on the consent of agenda. Mr. Martin motioned, and Mrs. Sturino seconded.

- 6-A-1a – Regular Session Meeting Minutes of December 21, 2022
- 6-A-1b – Closed Session Meeting Minutes of December 21, 2022
- 6-A-2 – Approval of December Treasurer’s Report/Financial Report
- 6-A-3 – Approval of Klein, Thorpe & Jenkins, LTD, October Invoices removed from the December 21, 2022 Bills List and placed on the January 18, 2023 Bills List
- 6-A-4 – Approval of Bills List of January 18, 2023
- 6-A-5 – Approval of Resignation of Staff

Amy Long, effective January 9, 2023
Lynne Barnes, effective January 23, 2023

- 6-A-6 – Approval of Family Medical Leave

None at this time

- 6-A-7 – Approval of Employment of Staff

None this time

- 6-A-8 – Approval of Memorandum of Understanding – 2022-2026 Stipend Schedule

Roll Call Vote: Mr. Martin aye, Mrs. McCleish aye, Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Regular Session Meeting Minutes of December 21, 2022

A motion was made by Mr. Martin and seconded by Mrs. Sturino that the Board of Education approve the regular session meeting minutes of December 22, 2022, as presented. Roll Call Vote: Mr. Martin aye, Mrs. McCleish aye, Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Closed Session Meeting Minutes of December 21, 2022

A motion was made by Mr. Martin and seconded by Mrs. Sturino that the Board of Education approve the closed session meeting minutes of December 21, 2022, as presented. Roll Call Vote: Mr. Martin aye, Mrs. McCleish aye, Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Approval of December Treasurer’s Report/Financial Report

A motion was made by Mr. Martin and seconded by Mrs. Sturino that the Board of Education approve the December Treasurer’s Report/Financial Report as presented. Roll Call Vote: Mr. Martin aye, Mrs. McCleish aye, Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Resignation of Staff

A motion was made by Mr. Martin and seconded by Mrs. Sturino that the Board of Education approve the resignations of:

Amy Long, effective January 9, 2023
Lynne Barnes, effective January 23, 2023

Approval of Family Medical Leave

None at this time.

Approval of Employment of Staff

None at this time.

Approval of Memorandum of Understanding- 2022-2026 Stipend Schedule

A motion was made by Mr. Martin and seconded by Mrs. Sturino that the Board of Education approve the Memorandum of Understanding for the 2022-2026 Stipend Schedule as presented. Roll Call Vote: Mr. Martin aye, Mrs. McCleish aye, Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Approval of Kindergarten Registration Fees

A motion was made by Mr. Martin and seconded by Mrs. McCleish that the Board of Education set the extended day kindergarten registration fee for the 2023-2024 school year at \$150 and half-day kindergarten fee at \$125 and also approve a \$30 off incentive for those who complete their child's registration and payment beginning February 6, 2023 and continuing through February 28, 2023. Roll Call Vote: Mr. Martin aye, Mrs. McCleish aye, Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Approval of Student Registration Fees Grade 1-8

A motion was made by Mr. Martin and seconded by Mrs. Berk that the Board of Education continue with current student registration fees of \$150 for the 2023-2024 school year and also approve a \$30 off incentive for those who complete their child's registration and payment beginning March 1, 2023 through March 31, 2023. Roll Call Vote: Mr. Martin aye, Mrs. McCleish aye, Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Approval of Student Milk Fee for 2023-2024

A motion was made by Mr. Martin and seconded by Mrs. Sturino that the Board of Education set the yearly cost for student milk to be \$54.08 for the 2023-2024 school year. Roll Call Vote: Mr. Martin aye, Mrs. McCleish aye, Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Approval of SmartLab/Action Lab Upgrade

A motion was made by Mr. Martin and seconded by Mrs. Berk that the Board of Education approve the curriculum and Support Agreements with Creative Learning Systems to upgrade our existing Action Lab curriculum to LearningHub for Hilda Walker Intermediate School and Summit Hill Jr. High School in the amounts of \$12,000 for the 2023-2024 school year, \$14,500 for the 2024-2025 school year and \$16,800 for the 2025-2026 SY. Roll Call Vote: Mr. Martin aye, Mrs. McCleish aye, Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Approval of Mileage Reimbursement

A motion was made by Mr. Martin and seconded by Mrs. Sturino that the Board of Education set the reimbursement amount for mileage incurred by an employee while in the performance of duties as an employee or Board member of Summit Hill School District 161 to be 656.5 cents per mile. Roll Call Vote: Mr. Martin aye, Mrs. McCleish aye, Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Enrollment

The enrollment update was presented in the BoardBook.

Kindergarten Registration Drive 2023-2024

Dr. McDermott updated the Board on the upcoming Kindergarten Registration Drive.

Public Comments

There were no public comments.

Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 7:43 pm.

President

Secretary